2017 - 2018 Santa Barbara AEBG Consortium: Adult Education Block Grant ACTIVITY CHART

YOUR PROGRAM/AGENCY NAME:

SB Public Library: SBPL Works! Workforce Development Program

IDENTIFY OFFICIAL AEBG PROGRAM AREA 1 – 7 as identified in the AEBG Three-Year Plan:

3. Programs for adults, including, but not limited to, older adults, that are primarily related to entry or reentry into the workforce.

NO.	OBJECTIVE	ACTIVITY DESCRIPTION	TIMELINE FOR COMPLETION	PERSON OR AGENCY RESPONSIBLE	OUTCOME	DATA CAPTURE METHOD
1.	Equip computer lab	Order additional computer hardware, printer, and software, renew subscription to Big Interview and other software.	12/15/2018	Devon Cahill	Lab equipped to meet client and staff need	Excel
	Increase capacity to train adults in classes and one-to-one training by 50%	Hire and train additional staff to meet learner demand. Register students in classes and one-to-one training	01/15/2018	Devon Cahill	Additional staff added to meet demand for one-to-one and small class training	Excel
	Increase offering of computer classes	Develop and add additional classes on resume writing, Microsoft Office, etc. to address client need	02/15/2019 and ongoing	Devon Cahill	Classes ready to be taught by knowledgeable library technicians	Excel
	Market classes and one-to-one workforce development services	Ads in local and social media. Coordinate with School of Extended Learning for cross promotion	2/15/2019 and ongoing	Devon Cahill	Classes advertised	Excel

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Evaluate Program: One-year evaluation Increase capacity to train adults in classes and one-to-one training by 50%	Assess/measure effectiveness and value of library techs to the program and of the program to the community	11/30/2019	Devon	Effectiveness evaluated to create informed action plans to reinforce successful aspects of program and reevaluate less successful aspects	Excel

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