## **ONLINE (for in-store pick-up OR**

### Ground shipping to your home):

### Step 1 - CREATE AN ACCOUNT:

- Go to the SBCC Textbook website: <u>Sbcctextbookcentral.com</u>
- Log-in OR Create an account.

### Step 2 - TEXTBOOKS and SUPPLIES

- Click Textbooks or Shop Now
- Enter in the courses you are enrolled in and add the Books REQUIRED for each course to your cart, then CHECKOUT.

### **Step 3 - SHIPPING INFO**

- Select "Pick Up (FREE)" (preferred)
- OR... "Ship to" to ship to your home.

### Step 4 - PAYMENT INFO 1

• Select "Financial Aid/Scholarship" as your payment method.

### Step 5: PAYMENT INFO 2

- Type your SBCC Student ID# WITH the letter 'K'. For example: K00123456
- Choose the EOPS Book Grant Account

#### **Step 6 - COMPLETE YOUR ORDER**

Review and complete your order. You will receive a confirmation email letting you know your order has been submitted.

\*Once your order is received, the Campus Store staff will process your order within 24-36 hours, not including weekends.

Please wait for a Ready For Pick-up email from the SBCC Campus Store before picking up your items.

# <u>TIPS</u>:

- Include the letter "K" when you enter your Student ID#
- Inclusive Access is covered!

## In Person:

### Step 1 - PREPARE:

• You will need a copy of your class schedule, and an SBCC ID Card to complete your book purchase.

### Step 2 - GO TO the SBCC Campus Store:

The SBCC Bookstore is located on the main campus at the *SBCC Campus* Store, 721 Cliff Drive.

### Hours: Monday - Friday: 8am - 4pm

### Step 3 – GET YOUR TEXTBOOKS:

Go downstairs to the textbook area and pull your required books. Campus Store Staff will be available to assist you. Once you receive your materials you can proceed to checkout with the Textbook Campus Store cashiers downstairs.

### Step 4 - CHECKOUT:

Students will need to present the cashiers with a SBCC Student ID Card, and let the cashier know they are paying with an EOPS Book Grant.

- Do NOT choose a book "Rental" option. Only choose New, Used, etc.
- If you have problems with your order, please email 2349mgr@follett.com