

SANTA BARBARA CITY COLLEGE

COLLEGE PLANNING COUNCIL

April 21, 1992

MINUTES

PRESENT: J. Romo, M. Bobgan, L. Fairly, C. Hanson, B.Hull, C. Kuster, H. McCarthy,
D. Oroz
RESOURCE GUESTS: G. Gregg, B. Hamre, D. Sloane
ABSENT: L. Blackburn, K. McLellan
T. Garey, (exc.)

APPROVAL OF MINUTES: April 7

M/S/C Fairly/Oroz

To approve the minutes as submitted.

Ayes: 7

Abst: 1

ACTION ITEMS

Hearing Stage

INTERNATIONAL STUDENT PROPOSAL

L. Fairly introduced K. McLellan, who was present to report on the International Student Fee Proposal developed by the International Student Advisory Committee (P. Buckelew, L. Fairly, K. McLellan, F. Peinado, J. Romo). In his overview, Mr. McLellan noted that the proposal to raise the international student fee to \$115 has already been approved by the Board of Trustees. The IE Committee is now recommending that the maximum enrollment level of International Students be increased from 2% to 3% of total credit enrollment. The projected income from an additional 100 students (260 to 360) could produce \$993,000 in revenue, of which approximately \$142,060 (@ \$115/unit) is designated as discretionary income. Two major concerns were raised during the discussions: indirect costs and the program's impact on resident students. If this program is generating on-going income, will sufficient funds be budgeted for allocation to indirect costs. Members also wanted assurances that the program will not impact or limit equitable access by resident students to the college's academic programs and services.

L. Fairly remarked that classes will be scheduled to avoid impacting programs, e.g., scheduling at non-prime times, directing students to low-enrollment programs, etc.

The Chair reported that the Board and administration are sensitive to the concerns about the impact of foreign student enrollments on the resident student population. He noted that 33-35 new sections will be supported by the international student fees and that these classes will be accessible to all students. In addition, a portion of this income (\$33,700) would be allocated to support the SBCC study abroad program for SBCC students. Mrs. Fairly and Mr. McLellan were requested to explore further the degree to which direct advising could be applied to facilitate equitable access of resident students. CPC will take action on this item on May 5.

RECOMMENDATIONS ON "OTHER" RESOURCE REQUESTS, 1991-1992

The Chair distributed a memorandum to CPC members stating that the Division Chair Council unanimously approved a motion that the cost of utilities for the Children's Center be charged to the General Fund. At the present time these expenditures are charged against a contingency fund in the CC budget (categorical funding). CC staff have expressed their concern that if this continues, the fund will be depleted. Children's Center utilities will be considered in a general overview of increased utilities costs.

1991-93 ON-GOING ALLOCATIONS, RANKED/PRIORITIZED

Dr. Hanson submitted the **1992-1993 ON GOING ALLOCATIONS RANKED/-PRIORITIZED** recommended by the Vice Presidents. (see attachment). The items were presented in two categories: **Priority I, (\$251,000) and Priority II, (\$193,500).**

Dr. Bobgan observed that Continuing Education's request for a permanent full-time instructional lab coordinator for equipment maintenance and general supervision was not included in the items recommended for funding. Strong support for this position was voiced by G. Gregg, who underscored the need to reduce the "crisis management" approach in computer operations at the Wake Center. There was consensus for the need to reevaluate the process used to secure computer support personnel in terms of a college-wide perspective. It was suggested that this position be reduced to half-time, and merged with a credit program coordinator who would have responsibility for both units. As follow-up, members then identified the following computer related items which they recommended submitting to G. Gregg for his review, evaluation, and recommendations:

From Priority I Listing:

Technologies	Micro lab coordinator	38,000
Information Systems	Network Assistant	34,000

From Continuing Ed: Instructional Computer Coord. 34,000

From Division Chair Council:

Drafting	Hourly Instructional Aide	7,000
CIS	Hourly Instructional Aide	6,000
LRC Labs	Instructional Computer Coord.	40,000
Math	Hourly Instructional Aides	24,000

The Chair conveyed the concerns of the deans of academic affairs about the **#1 Priority Item: HVAC Maintenance Worker (\$40,000)**. They questioned the need for a permanent position once problems - instructional or otherwise - are identified and resolved. Dr. Hanson responded that because of the diversity and complexity of air conditioning units on the campus, and the cost of contracting for maintenance and repair, the department's position is that a permanent, well trained technician is necessary and cost effective.

1991-92 ONE-TIME-ALLOCATIONS

A list of **1991-92 ONE-TIME ALLOCATIONS** (see attachment) was distributed by Dr. Hanson (see attachment). The items under consideration are recommended for funding from 1991-1992 unanticipated funds and total approximately \$500,000. The Chair noted that equipment items were removed from the list.

Dr. Hanson noted the items which, if funded from deferred maintenance, could augment the \$500,000 presently proposed for allocation:

(1)	Gymnasium floor resurfacing	28,000
(2)	Schott Center roof work	20,000
(3)	Students Services painting - corridors	8,000
(4)	Drama/Music HVAC design modification	105,000
(5)	Humanities/Campus Center exterior painting	14,500

Allocations will be considered as a decision stage action item at the meeting of May 5.

CAMPUS REMODEL

Dr. Hanson reported that the cost of the Campus Center remodel will be approximately \$1,000,000. The State is funding the instructional portion of the renovation (HRC complex); however, the cost of remodeling the upper Campus Center to accommodate Student Activities is the responsibility of the District.

Dr. Hanson noted that the Board of Trustees is expected to approve on April 23, a \$500,000 transfer from the General Fund Contingency to the Replacement of Equipment Fund.

The next meeting of the College Planning Council is scheduled for Tuesday, May 5, 3:00 pm in A218C.

cc: Dr. MacDougall
Academic Senate
Counseling
Deans/Assistant Deans
Division/Department Chairs
Mr. Gregg
Mr. Hamre
Mr. Pickering
Instructor's Association
Classified Council
CSEA