

SANTA BARBARA CITY COLLEGE  
COLLEGE PLANNING COMMITTEE

May 20, 1986

Minutes

MEMBERS PRESENT: M. Bobgan, J. Diaz, H. P. Fairly, L. Fairly, P. Freeman,  
C. Hanson, D. Oroz, B. Trotter

MEMBERS ABSENT: A. Flinck, P. Huglin (excused), B. Migneault

RESOURCE PRESENT: B. Miller, J. Romo, D. Sloane

GUESTS: R. Wotruba

**I. CALL TO ORDER**

Acting Chair Bobgan called the meeting to order at 3:02 p.m.

**II. HEALTH SERVICES REORGANIZATION**

R. Wotruba distributed the reorganization proposal for Health Services. The intent of same is to increase educational efforts of students in preventive health endeavors and decrease heavy-duty comprehensive care by utilizing referral services. As a result, the college will not be required to carry malpractice insurance nor employ a medical doctor. Additionally, the cost savings effected will be used to establish and maintain a campus wellness program. It should be noted that the reorganization will not effect present emergency service capabilities.

There was discussion regarding adequate salary compensation for the RN position and the need for a more accurate job description of the wellness coordinator.

It was noted that the Health Advisory Committee, Student Senate, and Student Services Advisory Committee have endorsed the proposal. Additionally, although cost savings will result, the college is required to maintain approximately \$105,000 funding for health services.

**M/S/C (B. Trotter/L. Fairly) -- Unanimous**

**Approve the proposed health services reorganization provided that the current funding level of \$105,000 is maintained, that the present certificated nurse position be changed to that of a registered nurse, that employment of a medical doctor be eliminated, and that whatever cost savings result be used to initiate and maintain a wellness program.**

**III. REAFFIRMATION OF STATEMENT OF INSTITUTIONAL DIRECTIONS**

The first draft of the 1986-87 Statement of Institutional Priorities was distributed. It was requested that committee members review the document and submit feedback at the next meeting. J. Romo noted that the only major change in the document dealt with faculty enrichment and staff development on page four of the document.

**IV. 1986-87 BUDGET**

The Acting Chair reiterated that in an effort to provide college staff salary increases for 1986-87, the Superintendent/President had requested CPC (and DCC) to determine possible budget cuts, if necessary, to achieve the 5.84% COLA. It was stressed that that any budget cuts were philosophical in nature at this point, and that in no circumstances would budget cuts be allowed that would adversely essential affect services or programs.

Possible budget cuts are outlined below:

<u>Category</u>	<u>% of Budget</u>	<u>Cut Necessary</u>	<u>Cut Possible</u>
Instruct.	65	\$260,000	\$117,000
Stu. Serv.	7	28,000	14,000
Con't. Ed.	12	48,000	22,000
Bus. Serv.	13	50,000	30,000
President	3	14,000	(none reported)

J. Romo briefly outlined DCC budget cut recommendations as follows:

- 1) That the 5% COLA to the 4000/5000 accounts be eliminated and use a percentage of lottery funds to meet department needs in these accounts;
- 2) To reduce certificated hourly by \$75,000;
- 3) That the \$117,000 suggested cuts in 1) and 2) are the only cuts feasible in the Instruction Division.

The DCC also identified the following as flexible accounts which could be cut, but in which cuts would adversely affect programs:

- 1) Not to replace all classified vacancies.
- 2) Reduce classified hourly.
- 3) Reduce general student workers hourly.

The DCC also recommended the following as possible sources of funding to achieve the \$400,000 target:

- 1) Do not add \$129,755 to reserve.
- 2) Use a percentage of the lottery money for reserve, if necessary.
- 3) Reduce contingency by 1% (\$223,022) leaving a reserve of \$828,163.
- 4) Use 4100,000 of lottery money for instructional equipment match.

- 5) Pay sabbaticals from lottery funds.
- 6) Add growth factor (\$180,000-200,000).
- 7) Add augmentation.
- 8) Add "float" from personnel changes.
- 9) Add accrued interest in lottery carry-over.
- 10) Add accrued interest from reserves.

M/S/C (P. Freeman/B. Trotter) -- Ayes: 7 Noes: 0  
Abstention: 1 (H. Fairly)

To authorize program heads (J. Romo, L. Fairly, M. Bobgan, and C. Hanson) to meet regarding prioritizing budget cuts and to submit their recommendations on same to CPC.

M/S (H. Fairly/B. Trotter)

To establish a CPC ad hoc committee for the purpose of working with Dr. Hanson in the budget building process for the 1987-88 year.

There was considerable discussion regarding the relation of budget planning to five-year departmental planning. L. Fairly stated that the possible budget cuts were convenient ones and did not relate to five-year plans or institutional priorities. D. Oroz commented on the lack of feedback from CPC when resource requests are submitted. The issue of CPC's function as a budget planning committee was also addressed.

J. Romo requested that the proposed ad hoc committee also address the procedures CPC uses for reviewing resource/planning requests and the committee's role in the college-wide planning process.

M/S/C (H. Fairly/B. Trotter) -- Unanimous

To establish a CPC ad hoc committee for the purpose of working with Dr. Hanson in the budget building process for the 1987-88 year; also, said committee will clarify CPC's role in the college-wide planning process and procedures used by CPC for resource/request reviews.

It was noted that the ad hoc committee membership will be announced at a later date.

#### V. PRIORITIZATION OF RESOURCE REQUESTS

Resource requests for Business Services, Continuing Education, Instruction, and Student Services were distributed. Members were asked to review same and provide comments at the next meeting.

**VI. ADJOURNMENT**

The meeting was adjourned at 4:40 p.m. The next meeting will be on Tuesday, June 3, 1986 at 3 p.m. in A-218-C. Tentative agenda items include budget cuts and prioritization of resource requests.

**VII. INFORMATION ITEM**

Attached is an article from Training magazine regarding long-range planning. Martin Bobgan thought that committee members may find the article to be of interest.

MB/JR/bk

att: Training magazine article

cc: Dr. MacDougall  
Instructional Deans  
Student Services Deans  
Division Chairs  
Department Chairs  
Representative Council

5.20M