

Classified Consultation Group

Meeting Minutes

10/05/2020

12:00 PM – 1:00 PM

Location: ZOOM

Attendees: Liz Auchincloss (Chair, CPC Rep), Beth Taylor-Schott, Cheryl Brown (CPC Rep), Erik Erhardt, Jesse Felix, Michael Gamboa, Sherie Higgins, Valdas Karalis, Josie Tapia, Sara Volle

Absent: Regina Reese

1. Call to order

2. Roll call

3. Meeting Protocol Review

4. Discussion Items

4.1. Approve minutes from 09/14/2020-minutes approved

4.2 Discuss CPC Agenda 09/15/2020

- Agenda Item 4.9 recommends institutionalization of Campus Climate Advisory Council and Liz suggested we ask a member of color to join this group. Hong Lieu was suggested and all agreed Hong would be a good choice. Hong and Akil have been doing a good job hosting the Student Services Podcasts.
- Dr. Goswami will be presenting his 2 year budget (21-22, 22-23) which will be balanced by using a ZZB formula. The budget will be balanced by making cuts in staff and administrators. Beth mentioned that BRAC is meeting once a month and that Dr. Goswami does not attend BRAC meetings. CCG members wanted to know if Dr. Goswami had looked at the budget survey results from a year ago where employees made suggestions to CPC about increasing revenues and decreasing expenditures. Will Dr. Goswami take recommendations from the survey? What does staff/admin cuts mean in terms of numbers? Ask CPC about the Department Efficiency Project, will this include classified staff participation?

- CPC will be presented with the Shared Governance document and it will be an action item. CCG members did not have much time to review the multi page document or a lot of the new wording in the document. It was mentioned that the classified survey for Accreditation Standard IV showed strong support for the Improvement Plan.

4.3. Update on Food Services Fund

Background Info:

For the last few years, the Food Services Fund has incurred financial losses each year that have been back filled by the Unrestricted General Fund (UGF). This has not always been the case. Previously the Food Services Fund either broke even or incurred financial gains.

Projections:

As shown during recent board meetings and the budget forums, the transfer to Food Services from UGF to back fill losses has been projected to be \$0 in future years. The reason the projection for the transfer is assumed at \$0 is because we are working to restore Food Services into a viable organization that breaks even and does not require a back fill from UGF.

- Food Services workers moved to the bookstore, SEL, Facilities, Enrollment Services Call Center, Duplicating, Admission and Records Call Center, Purchasing.

4.5. Discuss recommendations to CSEA E-board regarding selection of 2 additional CPC classified members

- Sara reported that her and Regina are working on a form and a draft email that lets members show interest in joining CCG and CPC.

4.6. Update on PEC - Sherie

- Not much time to discuss, but Sherie did say PEC is working on redoing some of the questions on the Program Review template as well as looking for a new platform to host the Program Review. Sherie shared the last PEC meeting minutes with all of CCG.

4.7. EEOAC Report - Sherie

- Sherie will discuss in the future, but ran out of time for this meeting. Sherie also shared the last EEOAC meeting minutes with CCG members prior to this meeting.

4.7. Short-term hourly discussion - Cheryl

- Members want to be sure this discussion continues in BRAC.

4.8 Accreditation

- Survey sent to classified staff showed strong support for the Accreditation Standard IV Improvement Plan.

4.9 Discuss CCG nomination for Towns Hall classified staff leadership to bring back to CPC based on the last CPC meeting. - On the CPC Agenda

- I had no notes on this topic, not sure if I missed something or we didn't discuss it.

4.10 Discuss reading of a land acknowledgement at the beginning of our meeting.

- No time to discuss

6. Next regular meeting – Next CPC is on October 20th. Do we want to meet on October 19th at noon?

7. Adjournment at 1:02 p.m.